



Public Schools of CLK

## Care and Maintenance of the iPad

iCLK Learning Initiative

1. The care of your iPad is your responsibility.
2. Never leave an iPad unattended. When not in your personal possession, the iPad should be in a secure, locked environment. Unattended iPads will be collected and stored in the building principal's office.
3. Because the iPad is intended for daily use, iPads must be charged nightly so it is ready for use every day. Do not leave your iPad in your locker overnight.
4. Your iPad comes with a protective case to help minimize damage. The iPad must remain in the protective case at all times. The iPad and the iPad cover must remain free of stickers, writing, painting, or any other forms of decoration.
5. Do not lend your iPad to another person. Each iPad is assigned to an individual student and the responsibility for the care of the iPad solely rests with that student.
6. The iPad is an electronic device and care must be exercised when handling the iPad. Never throw or slide the iPad or a book bag that contains an iPad. Never place an iPad in a book bag that contains food, liquids, heavy, or sharp objects. Avoid placing weight on the iPad.
7. Avoid applying liquids to the iPad. The iPad can be cleaned with a soft, slightly water-dampened, lint-free cloth. Avoid getting moisture in the openings. Do not use window cleaners, household cleaners, aerosol sprays, solvents, alcohol, ammonia, or abrasives to clean the iPad. Use of unapproved cleaners may remove the protective film covering the face of the iPad.
8. While the iPad is scratch resistant, the iPad will scratch. Avoid contact with sharp objects. Commercially produced screen protectors can be purchased to protect the screen.
9. Never expose an iPad to long-term extremes in temperature or direct sunlight. Do not store your iPad in your car.
10. Your iPad comes with ports for charging and other accessories. Care must be exercised when plugging and unplugging accessories. Student-issued iPad accessories are the responsibility of the student.
11. Each iPad has a unique serial number and identification sticker. At no time should these numbers or stickers be modified or removed.
12. Each iPad has the ability to be remotely located. Modifying, disabling or attempting to disable the locator is a violation of the acceptable use policy and grounds for disciplinary action.
13. Do not attempt to gain access to the internal electronics or repair your iPad. If your iPad fails to work or is damaged, report the problem to the Student Support Center as soon as possible. iPad repair/replacement options will be determined by the appropriate staff.